Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MAITREYI COLLEGE**
Name of the head of the Institution	**Dr Haritma Chopra**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01124673815**
Mobile no.	**9891919997**
Registered Email	**maitreyi1967@yahoo.co.in**
Alternate Email	**iqac.maitreyi@gmail.com**
Address	**Chanakyapuri**
City/Town	**New Delhi**
State/UT	**Delhi**
Pincode	**110021**

2. Institutional Status

Affiliated / Constituent	**Constituent**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**central**
Name of the IQAC co-ordinator/Director	**Dr Rama Sisodia**
Phone no/Alternate Phone no.	**01124673815**
Mobile no.	**9958533854**
Registered Email	**maitreyi1967@yahoo.co.in**
Alternate Email	**iqac.maitreyi@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://maitreyi.ac.in/DataFiles/Tender/NWM418AQAR%202017-18.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://maitreyi.ac.in/topics.aspx?mid=Academic%20Calendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**A**	**3.11**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**04-May-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
e- learning integrated as a regular feature of	**03-Sep-2018** **456**	**3000**

IQAC. To promote e-learning online books (free/pdf) are made available through D.U. (Central Libray System) or N-LIST.		
Computer Training Program for Non Teaching Staff	17-Sep-2018 10	17
Eco-initiative: Recycling of Paper	01-Nov-2018 426	300
Computer Workshop for students of Hindi Department on Document Creation and Handling	18-Dec-2018 4	26
FDP on Disabilities Studies: Perspectives and emerging trends	17-Dec-2018 7	57
Establishment of Nodal Sports Center	01-Jan-2019 365	76
Introduction of short term course on Journalism	01-Aug-2018 153	37
Introduction of short term course on Web designing	05-Jan-2019 147	10
Imparting soft-skill learning to the students through NSS	16-Jan-2019 91	33
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Maitreyi College	Construction of Girls Hostel	UGC	2018 365	384000
Dr Brototi Roy	DBT Project	DBT	2018 365	477339
Maitreyi College	Environment Club	Delhi Administration	2018 365	20000
Dr Sushil Kumari	Travel Grant	UGC	2018 5	215646
Dr Mithila Bagai	Travel Grant	UGC	2018 5	196922
Maitreyi College	Maintenance Grant	UGC	2018 365	824824000
Maitreyi College	Maintenance Grant	Delhi Administration	2018 365	3900000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	<u>View File</u>
10. Number of IQAC meetings held during the year :	**8**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	<u>View File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

(1) Addressing Special Needs and creating an Inclusive Environment: IQAC is committed to creating an environment that understands and meets the responsibility to our community and environment. As a measure to inculcate the spirit of social responsibility several activities were held under the aegis of NSS. These included: • Adoption of villages and old age homes. • Collaboration with NGOs and participation in "Swachata hi Sewa Hai" drive launched by government of India. • Organization of oneweek interdisciplinary Faculty Development Programme on "Disabilities Studies: Perspectives and Emerging Trends" in association with Enabling Unit. • Establishment of Sashakt Nodal Sports Centre for PwDs (Persons with Disabilities). (2) Ecoconsciousness: IQAC strives to ensure an active cleanliness and environment consciousness and adopting sustainable and selfsufficient means in the college. Several initiatives are regularly undertaken to ensure a clean campus: • Maintenance of garden, rock garden and herbal garden. • Vermicomposting facility for manure generation using biowaste from the college canteen. • Collaboration with an NGO for recycling of paper. • Startups "GULISTAN" and "DHRITI" for raising saplings and providing inhouse paintings that are used to felicitate our guests. (3) Encouraging teacher and student development: IQAC aims to empower faculty and students to achieve laurels in their field. • MOU with ICT academy has been signed under which workshops are being conducted for students, teaching and nonteaching staff. (4) Teaching Review and Feedback mechanism: • Feedback obtained from students, teachers, parents, alumni and employers through Google forms is used to ensure improved teaching methods and better learning outcomes. • All departments were further advised to follow a periodic review method to ensure a more effective learning exercise. • Academic calendar with assessment schedule introduced for ensuring timely continuous evaluation. (5) Enhancing student skills and employability: IQAC aims to enhance students' skill set and improve their employability opportunities. • Initiated diploma in French and Spanish and short term courses in Journalism and Web Designing. • Short term certificate course initiated in collaboration with Sri Satya Sai organization on soft skills titled 'Life is a game, play it'. • First ever Internship cum Placement Fair, Envision 2019 was organized. • Meraki, the Entrepreneurship Cell was established to provide a learning platform to budding women entrepreneurs.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Inclusive Learning Environment to ensure no student is left behind and any special learning need for student with any form of disability are addressed and learning outcomes achieved.	National Workshop on Career Opportunities in the area of Disability (for Non PwD and PwD Students); One-week interdisciplinary Faculty Development Programme on Disabilities Studies: Perspectives and Emerging Trends in collaboration with TLC, Ramanujan College, New Delhi under the Scheme of PMMMNMTT, Ministry of HRD, Govt. of India; Writer and Reader's Bank was renewed for session 2018-19. Writer facility for UGC- NET Examination to PwD candidates provided; Sashakt Nodal Sports Centre for PwDs (Persons with Disabilities) was established.
Planned and periodically reviewed teaching methods to ensure timely delivery of curriculum while allowing time for research, cultural and curriculum enhancing activities. This included timely online display of timetables, academic calendar and pre planned calendar for departmental activities and festivals	Academic calendar prepared. All cultural and extracurricular activities were planned in advance to allow smooth execution of classes and tutorials round the year.
Interdisciplinary and interdepartmental activities to enhance participation in academic and research activities	To promote advanced research in academics two national level conferences were organized: (a) Faculty Development Program titled Research: Problem Formulation and Analysis (b) National conference on Trends in Life Sciences Biotechnology: Innovative Paradigms. A unique interdisciplinary academic fest Avgaahan" was organised which included online events for global outreach.
Establishing a technology assisted feedback method to improve teaching-learning outcomes	A student, teacher, parent, alumni and employer feedback mechanism has been successfully put in place.
Conducting talks, seminars, student oriented research events to ensure early exposure to research climate.	Several invited talks, seminars and workshops were organized successfully. Many departments conducted student research projects/ programs/ seminars.
Promoting creativity and writing skills	Five magazines were released this year: (a) Samvedna an initiative by the Internal Committee for Complaints, is a University level bilingual e magazine

	with articles, poems and research papers contributed by students and scholars from national and international universities. The magazine has an ISSN number and is published online biannually. (b) Neeti a University level annual magazine of Department of Economics (c) Dialectic Annual newsletter of English Department. (d) Maitreyi Kriti Emagazine of Hindi Department. (e) Sociologue: Aao Baat Karei Newsletter of Sociology Department.
Employability objectives	(a) Organized informative seminars and interactive sessions with significant organizations like Niti Aayog, Vedic Scholars, Teach for India, ICOFP, Metvy, Unique Shiksha, IMS, Revatta etc. (b) An educational visit was conducted for students in collaboration with the German Embassy. (c) The first Internship and Placement Fair, Envision was organized to enable students to network with companies, identify potential job opportunities and enhance their professional communication skills. More than 60 companies including Ola, India Bulls, Religare, Decathlon and Times of India participated in the fair. Various NGOs like Pratham, Teach for India and Jagori also offered internships through the fair. (d) Meraki, the Entrepreneurship Cell was established. (e) Skill based workshop was organized by IE Business School, Spain.
Mentoring of students to ensure a wholesome growth and grooming	A mentoring method was suggested wherein students in the college could approach an allocated mentor during designated contact hours ensuring holistic growth of students.
Skill enhancement and advanced learning support systems	(a) Certificate and Diploma courses in French and Spanish and short term courses in Journalism and WebDesigning initiated. (b) Short term certificate course on soft skills in collaboration with Sri Satya Sai organization, has been introduced. (c) Meraki, the Entrepreneurship Cell was established.
Student support structure for vulnerable sections	Financial assistance is offered to students from the economically weaker sections of society: (a) A scholarship in the name of Prof. B.L. Sharma has been initiated by his daughter Ms. Rashmi Verma (Retired Faculty Member) from English Department under which a

	fee waiver of Rs. 3000 is given to 18 students (b) An award has been instituted by Dr. Saroj Chawla from Hindi Department in the name of Late Smt. Lajwnati Chawla and Shri Nand Lal Chawla for meritorious students.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	**03-Dec-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**24-May-2019**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**04-Mar-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The Modules of Management Information System used by the College is given below: (a) Tally ERP9: The College is using tally EPR9 to perform the financial analysis and financial management. It helps us in maintaining simple classification of accounts, Balance Sheet, Income Expenditure Account, Receipts and Payments Account, General Ledger, Bank Reconciliation etc. It provides information around receivables, turnovers, cash flow statement, activity consolidation and even College accounting. With tally integration, we store all the college accounting data securely in tally server. (b) Salary Package: The College is using salary package for calculating the salary in respect of teaching and the nonteaching staff of the College and provide them with their salary timely. We also prepare pension in**

respect of pensioners of the College from this package. (c) General Provident Fund Package: This package of General Provident Fund helps us to maintain the Provident Fund of each and every employee of the college. It also provides the facility to keep a regular check on the balance of the Provident Fund with complete ledger of the employees. (d) Compu Tax: The College is using Compu Tax package for depositing TDS salary and Nonsalary return of 1st, 2nd, 3rd and 4th quarter to Income Tax Department. (e) Students Attendance Module: The College also has a students' attendance module that the faculty members of the College use to upload the monthly attendance records of each and every student. This module also provides the overall percentage of the attendance of the student at the end of every semester that helps the teachers to give them attendance marks accordingly. (f) Online Admission Module: The College is using online admission module provided by Delhi University for conducting admissions. (g) Online Fee Module: The College is using online fee module provided by Delhi University for collecting online fee in respect of 1st Year, 2nd Year and 3rd Year students of the College. (h) Public Financial Management System (PFMS): PFMS is used to facilitate sound public financial management system by establishing efficient fund flow statement as well as a payment cum accounting network. It also supports report generation in real time expenditure at all levels. It also promotes transparency in the overall management system. (i) Eprocurement for eTendering: Procurement is done through etendering. This helps us to compare various vendors for etendering work and gives us an opportunity to choose among the best vendors at reasonable price and good quality of product. (j) Government eMarket Place (GEM): It provides us with the facility to purchase from GEM portal of Govt. of India. It helps us to compare various vendors selling their goods/services and gives us an opportunity to choose amongst the best vendors at reasonable prices and the best quality of product.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

It is our continuous endeavour to create a pleasant and friendly classroom environment for students. Well planned and regular lectures are conducted as per the university norms. Lectures involve various pedagogical methods like chalk and board, PPT's, lectures by topic experts, quizzes, making and analyzing case studies, experiential learning, field-trips etc. For certain humanities course subjects like History, heritage walks and screening of documentaries and movies are also conducted to supplement classroom teaching. In the beginning of each semester the structure of the paper to be taught, objective of paper, topics to be covered, text/ reference books, internet sources (web links, e-books) to be used are discussed with the students. Teachers prepare 'Lesson Plans' for all the topics that would be taught by them in a semester that helps them adopt appropriate pace and learning methods while maintaining a balance between university prescribed timeline and understanding capabilities of the class. This ensures that the planned pace of curriculum is maintained. Extra lectures are taken to compensate for any classes missed due to holidays, college activities, fest, etc. For better understanding of the subject, real life examples, scientific data and case studies are discussed. The learning outcome based framework is used in plethora of inter and intra department internship projects that are taken up by students during the two month long semester break period. This helps them bring about learning from the lectures i.e. theoretical formulations into practical outcomes. As made mandatory by university guidelines, continuous internal assessment is done at regular intervals at least twice in each semester by way of class tests, presentations and assignments. In addition to regular classes, revision classes, workshops, educational trips and self-explanatory notes are provided to students whenever required. A record of lectures is documented in attendance registers with dates and students attending each lecture. The attendance record is uploaded on the college website every month by individual teachers.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Journalism		01/08/2018	120	Employabilit y	Understandin g Digital and Broadcast Media
Basic Website Designing		05/01/2019	120	Employabilit y	1) Coding in HTML JavaScript. 2) Introduction to flash (2D Animation).
Diploma Course in Spanish Language		01/08/2018	300	Employabilit y/ Entrepren eurship	Foreign Language Reading Comp rehension, Speaking and

		Writing

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**109**	12

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SOFT SKILLS course titled Life is a Game, Play it	**16/01/2019**	**33**
English SEC- Soft Skills	**23/07/2018**	**125**
English Creative Writing	**01/01/2019**	**43**
Punjabi- Learning Skills of Creative writing	**01/01/2019**	**5**
Hindi- Rachnatmak Lekhan	**23/07/2018**	**36**

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	**Field Project: Bio-Fertilizers Place of Visit: IARI, PUSA, Delhi – Botany Department**	30

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college believes in involving all the stakeholders and take feedback from all of them so that a better future plan could be chalked out. The effort is to carry forward positive feedback from yester-years and work on our shortcomings by involving parents, students, employers, teachers and experts from different fields through interactions, feedback and dialogues. For this purpose a systematic feedback mechanism has been put in place. Feedback is taken at the institutional as well as departmental level. Feedback collected from various constituents is examined, analyzed and college tries to incorporate the suggestions to enhance the quality of education. At the departmental level the feedback taken is scrutinized and discussed by the teachers and corrective and necessary measures are taken by the teachers and if need be grievances are forwarded to college administration and/ or the principal for necessary action till the satisfaction of all stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany(H)	31	0	26
BSc	Chemistry(H)	31	0	30
BSc	Mathematics	39	0	38
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3106	78	162	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
166	166	10	22	2	6500
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

At Maitreyi we believe that students don't learn only within the confines of classroom and a teacher's role extends to ensuring holistic growth and a healthy personality. Earlier, in the year 2016-17 a mentoring system was put in place wherein every teacher was assigned 50 students as mentees. These students were provided with the contact number and contact hours of the teacher and they could approach him/her for any form of help,

mentoring or counseling. However, we observed that an informal system of mentoring worked more effectively which was then adopted in 2017-18. Students were then more comfortable raising concerns with teachers they know closely and trusted implicitly. Hence the same system of mentoring was further adopted for year 2018-19. We have therefore allowed a more unofficial system of mentoring to flourish since. The teachers are advised to be approachable and aware. Any sudden change in class performance and behaviour are taken up and addressed personally. Young girls are offered counseling session on career progression, future prospects, application to foreign universities and scholarships etc. Many of our staff members also offer financial help to students unofficially by purchasing textbooks for them. Students connect with their teachers like a family and also seek guidance from them on their emotional and psychological issues. Owing to the nature of these issues formal documentation is not maintained. Academic mentorship on curriculum and career guidance takes place in the ratio of 1:20. To encourage them towards research related activities students are mentored by college faculty members during the summer internship programmes. Research projects undertaken by students have a mentorship ratio of 1:20. As we believe practical learning is more effective than theoretical learning, so college provides support system to students in organizing various events and activities. Departmental fests are solely managed by students. Various seminars and conferences are also organized in the college premises to excel the creative, communication, negotiation and learning skills of students which prepare the students for future endeavours undertaken by them. To provide them emotional and motivational support, seminars by various dignitaries including doctors and psychologists are also held. College has also appointed a counselor who visits the college regularly. Maitreyi College has an alumni association which organizes alumni meet every year. The alumni also mentor our undergraduate students and share their experiences with them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3106	162	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
162	162	0	0	107

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Renuka Kashyap	Associate Professor	Nominated as a member of Task Force and Expert Committee on Star College Scheme DBT, Govt of India
2018	Dr. Pramod Kumar Singh	Assistant Professor	National Award under Best Employee Category from Ministry of Social Justice Empowerment, Government of India.
2018	Dr. Pramod Kumar Singh	Assistant Professor	Excellence Award in Service Teacher (Below 45 Years) from University of Delhi.

2018	Priyanka Nirupam	Assistant Professor	National Nritya Shiromani Award received from District Administration Cuttack in association with Ministry of Arts and Culture, Government of Odisha.
2018	Priyanka Nirupam	Assistant Professor	Kala Pratibha Award by Parmaarth Foundation in association with Lok Kala Manch.
2019	Dr. Haritma Chopra	Principal(in-charge)	Member, NAAC peer team, NAAC Accessor
2019	Dr. Mala Kapur Shankardass	Associate Professor	Best College Teacher Award by the Delhi Government, Directorate of Higher Education
2019	Dr. Mala Kapur Shankardass	Associate Professor	Visiting Fellow Associate for Program of research with National Ageing Research Institute Ltd (NARI), Australia.
2019	Dr. Renu Gupta	Assistant Professor	Awarded Post-Doctoral scholarship (Ernst Mach Grant Ernst Mach Follow-up Grant/EZA) by the Austrian Agency for International Cooperation in Education and Research (OeAD-GmbH), Centre for International Cooperation and Mobility (ICM)
2019	Dr. Brototi Roy	Assistant Professor	Felicitated as Women Scientist Achieving Great Heights by Department of Biotechnology (Government of India) and National Institute of Plant

				Genome Research.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Botany 556	VI	27/05/2019	28/06/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Following the University directive for division of marks for end term evaluation and internal evaluation, 25 percent weightage for internal evaluation is there for every paper. This evaluation is based on marks for attendance, class tests, project surveys, group discussions, empirical data analysis, paper writing and presentations. The class tests are conducted multiple times and in various formats like MCQs, Viva, comprehensions to ensure best student learning outcomes and identify focus areas for every student. At least two class tests and one assignment are taken in each semester to monitor the academic understanding and growth of the students. This method allows students to be able to take the test in case they miss it due to medical reasons and participation in co-curricular activities outside college. The tests/ assignments are time bound and may be oral or written depending on the requirement of the paper for a department. Students are encouraged to give presentations on latest topics in their concerned paper so that they are well informed about latest trends in that area. Academic calendar of the college is also prepared for the semester and is adhered to for class tests/ assignments schedule. These measures ensure commitment of teachers and students as well as constant and timely assessment of all courses of the college. Due credit is also given to attendance of the students in the class room and practical labs. Based on their academic performance, supplementary classes are also held for weak students. Departments also organize literature related competitions and group discussions to evaluate their students. Presentations, open book tests, MCQs and survey based projects are also a part of continuous evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As a constituent college of the University of Delhi, we follow the academic calendar and semester end examination schedule as declared by the university. In addition, we declare the institutional calendar at the beginning of the academic year which is in consonance with the university academic and examination calendar but also mentions the major institutional events and programs to be carried out during the year. This ensures smooth conduct of classes and other activities along with timely delivery of curriculum and avoids any overlaps or conflicts with the university calendar. This calendar is provided to all new students with the college prospectus. It is also available on student notice board as well on social media groups. • Academic Calendar 2018: (A) SEMESTER I/III/IV- Classes begin: 20th July, 2018 (Friday) Mid Semester Break: 15th October, 2018 (Monday) to 21st October, 2018 (Sunday) Classes begin after mid semester break: 22nd October, 2018 (Monday) Dispersal of classes, preparation leave and practical examination begin: 16th November, 2018 (Friday) Theory examination begins: 30th November, 2018 (Friday) Winter Break: 17th December, 2018 (Monday) to 31st December, 2018 (Monday). (B)

SEMESTER II/IV/VI- Classes begin: 1st January, 2019 (Tuesday) Mid Semester Break: 18th March, 2019 (Monday) to 24th March, 2019 (Sunday) Classes begin after mid semester break: 25th March, 2019 (Monday) Dispersal of classes, preparation leave and practical examination begin: 29th April, 2019 (Monday) Theory examinations begin: 10th May, 2019 (Friday) Winter Break: 26th May, 2019 (Sunday) to 19th July, 2019 (Friday).

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://maitreyi.ac.in/topics.aspx?mid=Undergraduate%20Courses

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
556	BSc	Botany (H)	23	23	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.google.com/forms/d/1JCXwmqfnseCHJbfZnknPg7Cj9CRodxDN7xK6hxZSbQ8/viewanalytics

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
InternationalProjects	120	National Ageing Research Institute, Australia	0	0
InternationalProjects	90	Institute for Limnology, Mondsee, Austria	268755	268755
Projects sponsored by the University	60	Maitreyi College	25000	13942
Minor Projects	730	UGC Start-up	2400000	0
Major Projects	1095	DBT	35481	477339
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date

Introduction to Screen writing by Ms. Kavita Joshi	English	18/09/2018
National Conference on "Intellectual Property Rights (IPR): Current Status and Future Prospects"	Botany	03/10/2018
Seminar on "Young India Women Entrepreneurship Mission Promoting Innovation and NewGen Entrepreneurs collaboration with Indian Business Chamber	Placement Cell	02/04/2019
Skill based Workshop by IE Business School, Spain	Meraki "the Entrepreneurship Cell"	02/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
Maitreyi College	MC-Incubation centre/ Entrepreneur cell	Self financed	GULISTAN	Herbal garden/Nursery	01/01/2018
Maitreyi College	MC-Incubation centre/ Entrepreneur cell	Self financed	KRITI	Handmade paintings by college students	19/07/2018
Maitreyi College	MC-Incubation centre/ Entrepreneur cell	Self financed	Staymentor	Providing housing solutions to outstation students	28/06/2019
Maitreyi College	MC-Incubation centre/ Entrepreneur cell	Self financed	Sugary Frost	Confectionery Products	01/06/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Punjabi	1	0
International	Botany	4	4.62
International	Chemistry	3	1.32
International	Maths	1	0
International	Physics	4	1.12
International	Punjabi	1	0
International	Sanskrit	1	2.59
International	Zoology	4	0.78
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library	3
Zoology	1
Sociology	3
Political Science	2
Hindi	8
Economics	1
Computer Science	8
Commerce	3
Chemistry	3
Botany	13
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Foraging behaviour of predaceous ladybird beetles: a review	Meena Yadav	European Journal of Environmental Science	2018	2	Zoology Dept Maitreyi College	2
Cognizance	Meena	Journal of	2018	1	Zoology	1

Title	Author	Journal	Year	Count	Affiliation	Count
about Menstruation among Urban Young Women of DelhiNCR: A SocioCultural Perception	Yadav	basic and clinical reproductive sciences			Dept Maitreyi College	
Cellular and molecular basis of heavy metalinduced stress in ciliates.	Renu Gupta	Current Science	2018	3	Zoology Dept Maitreyi College	3
NEEVA A Lightweight hash function	Khushboo Bussi et. al.	Jnanabha	2018	7	University of Delhi	7
Synthesis and characterization of poly(ophenitidine)/SiO2/Epoxy anti corrosive coating for mild steel in saline conditions.	Gazala Ruhi	Material Research express	2018	2	Department of Chemistry, Maitreyi College, University of Delhi, Bapu Dham Complex, Chanakyapuri, New Delhi110021	2
Simultaneous resistance against two viruses causing Rice tungro disease using RNA interference	Shweta Sharma, Gaurav Kumar and Dasgupta Indranil	Virus Research, 255, 157164,ISSN: 0168 1702	2018	1	Department of Plant Molecular Biology, University of Delhi South Campus	1

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

Menstrual Cycle and the Misconceptions Associated with It among Young Women in DelhiNCR, India	Meena Yadav	International Journal of Health Sciences and Research	2018	2	0	Zoology Department, Maitreyi College
Foraging behaviour of predaceous ladybird beetles: a review	Meena Yadav	European Journal of Environmental Science	2018	2	2	Zoology Department, Maitreyi College
Cellular and molecular basis of heavy metalinduced stress in ciliates.	Renu Gupta	Current Science	2018	6	3	Zoology Department, Maitreyi College
Cervical cancer awareness and HPV vaccine acceptability among females in Delhi: A crosssectional study.	J Singh, B Roy, A Yadav, S Siddiqui, A Setia, R Ramesh, K Singh	Indian Journal of Cancer.	2018	6	0	Zoology Dept Maitreyi College
Defect Induced Ferromagnetism in Zn/ZnO Interfaces	Mansi Dhingra, Rekha Gupta, and S. Annapoorni	Crystal Research and Technology	2018	4	0	Department of Physics, Maitreyi College, University of Delhi, New Delhi 110021, India
Rotational excitations of diatomic molecule with delta potential barrier.	Shalini Lumb	Journal of Theoretical and Computational Chemistry	2018	6	0	Department of Physics, Maitreyi College, University of Delhi, New Delhi 110021,

						India
Two photon transitions in confined hydrogenic atoms	Shalini Lumb	Revista Mexicana de Fisica	2018	6	0	Department of Physics, Maitreyi College, University of Delhi, New Delhi 110021, India
A Catalyst Free Domino Protocol for the Chemoselective Synthesis of Multifunctionalised Pyrroles in Aqueous Media via Nitroketene N,S Acetal Chemistry.	Ankita Chaudhary	Chemistry Select	2018	11	2	Department of Chemistry, Maitreyi College, University of Delhi, Bapu Dham Complex, Chanakyapuri, New Delhi110021
Synthesis and characterization of poly(ophenitidine)/SiO2/Epoxy anti corrosive coating for mild steel in saline conditions.	Gazala Ruhi	Material Research express	2018	10	2	Department of Chemistry, Maitreyi College, University of Delhi, Bapu Dham Complex, Chanakyapuri, New Delhi110021
Simultaneous resistance against two viruses causing Rice tungro disease using RNA interference	Shweta Sharma, Gaurav Kumar and Dasgupta Indranil	Virus Research, 255, 157164,ISSN: 0168 1702, Serial No. of UGC Listed Journal: 32667	2018	6	1	Department of Plant Molecular Biology, University of Delhi South Campus
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	13	64	15	14
Presented papers	22	39	4	0
Resource persons	2	11	11	12
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Served as scribes for disable students at Sanskriti School (20 hours), March 16, 2019	NSS Maitreyi College	2	58
Surgical day Sensitization about army strive and their achievements on February 22, 2019	NSS Maitreyi College	5	500
A seminar organized on "Self Employment and investment" on February 16, 2019	NSS Maitreyi College in collaboration with Punjab National Bank	10	100
A training on first aid and road safety on January 17 18, 2019	NSS Maitreyi College in collaboration with NDRF	3	300
Short term certificate course "Life is a game, play it" from January 15 to April 6, 2019	NSS Maitreyi College in collaboration with Sri Satya Sai Organization	1	33
Adoption of 3 old age home Sandhya home senior Citizen, Malviya Nagar, Vardaan Senior citizen centre, Netaji Nagar Godhuli old age home, Dwarka	NSS Maitreyi College in collaboration with NSS Centre, University of Delhi	1	40

January to March, 2019			
ICC organized a 4 days Self Defence Training in January, 2019	Internal Complaints Committee, Maitreyi College in collaboration Parivartan cell of Delhi Police	1	23
Kids carnival Navoudit for slum students on October 28, 2018	NSS Maitreyi College in collaboration with Youth for Seva	3	1600
Self defence training on October 24, 2018	NSS Maitreyi College in collaboration with Punjabi Department	10	100
A health checkup camp was organized on October 11, 2018	Internal Complaints Committee, Maitreyi College in collaboration Max Super Speciality Hospital	2	200
DAAN UTSAV for unprevileged and slum children on October 8 and 9, 2018	Team Enactus, Maitreyi College in collaboration with Goonj	0	4
4 days meditation camp from September 4 to 8, 2018	NSS Maitreyi College in collaboration with Sahjog organization	2	102
A Workshop on NSS Day on 12th September, 2018	A Workshop on NSS Day on 12th September, 2018	5	100
Donation to Kerala flood victims from August 29 to 31, 2018	NSS Maitreyi College	2	17
A training session was organized on CPR for teaching and nonteaching staffs on August 28, 2018	Internal Complaints Committee Maitreyi College in collaboration with Heart care Foundation of India	2	350
Special Electoral Camp on: To raise the awareness of voting right in the college campus from August 16 to 22, 2018	NSS Maitreyi College in collaboration with NSS Centre, Delhi University in collaboration with Electoral Literacy Club	2	100
Out-reach Program:	NSS Maitreyi	2	33

Adoption of 6 Villages-including Devli Village (Delhi) Taraiya Chhapra (Bihar) Jivwana Guliyan (Uttar Pradesh) Dakpathar (Uttarakhand), Digghi (Jharkhand) and Dibrugarh (Assam) from June to August, 2018	College			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Awareness for electoral process	Best College Award	North West Delhi Election Commission, Electoral Literacy Club	150
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
DAAN UTSAV for unprevileged and slum children on October 8 and 9, 2018	Team Enactus, Maitreyi College in collaboration with Goonj (NGO)	Daan Utsav	0	4
Kids carnival for slum students	NSS Maitreyi College in collaboration with Youth for Seva	Navoudit	3	1600
Swachata hi Seva Hai	Government of India	Swachata Pakhwara	2	80
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Scientific student exchange program: Shadow Scientific Program	4	Translational Health Science and Technology Institute, Faridabad	8

THSTI lectures	100	Translational Health Science and Technology Institute, Faridabad	1
Science Circle Lecture	29	German Embassy	1
Research Non Resident Fellow (National Ageing Research Institute, Australia)	1	None	120
PostDoctoral Research fellow (Institute for Limnology, Mondsee, Austria)	1	OeAD Austria	90
Sanskrit language computing methodology: Lecture and Competitions (Music, drawing) at University Level	60	Sponsored by Dhyeya IAS Academy	1
Workshop on Sanskrit communication at National Level	60	Sponsored by Sanskrit Bharati, Delhi	11
Competitions at National Level (Undergraduate and postgraduate students) in collaboration with Delhi Sanskrit Academy	126	Sanskrit Department, Maitreyi College	1
Tools and techniques for computing Sanskrit language: lecture at National level (also connected through video conferencing)	100	Sanskrit Department, Maitreyi College	1
Supervisor and Cosupervisor of Doctoral research	4	UGC/ DST/ CSIR	365
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

Internship	Intern	Redcarpet	28/05/2018	08/07/2018	1
Internship	Resource Development	Child Heart Foundation	24/05/2018	15/07/2018	1
Internship	HR	Super Milk Production pvt Ltd (Caventers)	22/05/2018	27/07/2018	1
Internship	Content intern	Sparklin innovations	10/05/2018	09/07/2018	1
Internship	Online mass recruiter	Keyaevnt management consulting	04/02/2018	07/07/2018	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Research Department for Limnology, University of Innsbruck, Austria	01/03/2019	To encourage research and networking in the field of fresh water evolutionary ecology	1
Indian Business Chamber, New Delhi	13/03/2019	Develop Industrial understanding and Connectivity among students	130
"Jaagruti" Waste Paper Recycling Services	01/11/2018	Paper recycling	300
Teaching Learning Centre, Ramanujan College, University of Delhi	13/12/2018	Enhance the capacity building of teachers and Faculty Development Program	57
National Ageing Research Institute, Australia	01/01/2019	Encouraging research and networking in the field of Gerontology	1
Sri Sathya Sai Seva Organization, Delhi	07/01/2019	Short Certificate Course: Life Is A Game, Play It	31
		[View File](#)	

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
44703341	44703341

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0.0.12	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	97887	16089269	878	508119	98765	16597388
Journals	61	155664	0	0	61	155664
e-Journals	6000	5750	0	0	6000	5750
e-Journals	3135000	5750	0	0	3135000	5750
CD & Video	671	0	4	0	675	0
Weeding (hard & soft)	28975	1384102	0	0	28975	1384102
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	196	128	20	0	0	19	11	100	18
Added	0	0	0	0	0	0	3	0	0
Total	196	128	20	0	0	19	14	100	18

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

100 MBPS/ GBPS

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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1603330	1603330	8731504	8731504

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college follows the university regulations in constituting all necessary staff council committees and other statutory bodies that oversee the maintenance and utilization of infrastructure, equipment, facilities and other resources. (a) The college has a building committee that oversees the maintenance of the college infrastructure. Through meetings conducted throughout the year, necessary requisitions are considered, followed up and proposed to the Governing Body for sanctions of funds. All purchases are made and the infrastructural needs met. (b) There are annual contracts for photocopy shop, canteen and bookshop for providing these facilities at subsidised rates for all stakeholders. (c) Pest control for the entire building, time to time refilling of fire extinguishers and maintenance of computers is done through Annual Maintenance Contracts. (d) All the above services are reviewed every year by duly constituted committees and contracts renewed if all expectations are met. (e) The health and hygiene committee along with the support staff (members of housekeeping) of the college is responsible for maintenance of clean and healthy environment. (f) The college campus is WiFi enabled, the maintenance of which is done by Delhi University Computer centre. (g) The college owns a Public Address System for effective communication with students. It is also equipped with CCTV cameras and an RO water plant which ensure overall safety and comfort of each individual. (h) The college library is a member of DELNET and INFLIBNET on annual subscription basis. This membership entitles faculty and students to access 3 crore book titles and 6000 e-journals. The library has 37 computers and 8 printers. (i) The college medical room provides basic medicines and has first-aid facilities. A doctor visits the college on appointed days. One qualified nurse is available on all working days

from 9 am to 3 pm. A counsellor has been appointed for students and faculty, who is available once a week for two hours in the college. (j) The Sports Ground is maintained by the Department of Physical Education and Sports Committee for which the expenses are paid through sports fund. (k) The Sports equipment is purchased and maintained by the sports Committee that acquires all requisite services, material and equipment. A stock maintenance is undertaken annually by the Sport Committee to check any lack or wear and tear in equipment including requirements for replacement. (l) The time table committee looks after apt utilization of classrooms. (m) The college runs an NCWEB, SOL and CEC centres in its premises to allow optimum use of college infrastructure throughout the year. The College also caters to National Level competitive exams such as CSIR-NET exam, UGC-NET exam, etc. A faculty superintendent along with a team of faculty members and administrative staff are involved in the execution of these tasks. (n) The college also served as a centre for conduct of examinations for computer teachers of the blind in collaboration with The Blind Relief Association, Delhi.

http://maitreyi.ac.in/topics.aspx?mid=Infrastructure%20and%20other%20facilities

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Free ship	62	23560
Financial Support from Other Sources			
a) National	PMSSS	2	100000
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Self Defence Training	04/10/2018	100	Delhi Police, Delhi
International Yoga Day	21/06/2018	250	Maitreyi College
Summer Internship Programme	01/06/2018	96	Maitreyi College
Computer Literacy programme for document handling	18/12/2018	26	Maitreyi College
Web Designing Course (Short term course – 4 months)	05/01/2019	10	DUCC
Workshop on Spread Sheet Handling	22/05/2019	20	Maitreyi College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	IITJAM and Msc. Entrance	20	388	7	60
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIIT 2. Ernst Young 3. FIS Global 4. Career marshal	323	41	Ernst Young 2. Tresvista	65	20
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	457	B.Sc., B.A, B.Com	Botany, Chemistry, Physics, Zoology, Mathematics, Life Sciences, Physical Sciences with Chemistry, Physical Sciences with Computer, Commerce, Economics,	University of Glasgow, Leeds University, Manchester, Trinity College Dublin , Queens University Belfast , University of technology Sydney, University of Sydney,	MSc, MCOM, MA, LLB, CA, BEd, PGDM, MBA, MFM, NIFT, PG Diploma, PGDM, DFBM , etc.

| | | | English,
Hindi,
History,
Political
Science,
Punjabi,
Sociology,
Sanskrit,
Physical
Education | Western
Sydney
University,
TERI School
of Advanced
Studies,
University
of Delhi,
AIIMS, | |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	7

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
AGAAZ' Sports Fest • Basketball 5X5 Men • Basketball 5X5 Women • Ball Badminton (Women) • Ball Badminton (Mix Double) • Soccer 5 a side (Men) • Soccer 5 a side (Women)	Inter College	600
Baseball Inter College Tournament	Inter College	120
Basketball Inter College Tournament	Inter College	500
Non Teaching Staff Sports Events	College	112
Students sports events	College	595
Teaching Staff sports events	College	92
International Yoga Day celebration	College	250
Annual Botany Department Fest Blossom	College	50
Avgaahan (Interdisciplinary Tech Fest)	National	2024
RHAPSODY annual College fest	College	1000
Annual Chemistry Department fest Chemsophy	College	60
Annual Computer Science Department fest Ciencia	College	40

Annual Maths Department fest Abscissa	College	50
Annual Zoology Department fest Zoophoria	College	50
Annual Commerce Department fest	College	60
Annual Economics Department fest Ekonomiska	College	60
Annual English Department fest Ekphrasis	College	70
Hindi Literary festival Abhinandan	College	50
Annual History Department fest Istoria	College	90
Punjabi literary meet	College	50
Annual Sociology Department fest Imagine	College	60
Annual drama festival Aks	College	150
Annual fine arts festival Meraki	College	90
Annual photography festival Vista	College	50
Annual English debating festival Trenchant	College	100
Battle of Bands	Inter College	25

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	3rd Position	National	1	0	1850	Vrinda Sharma
2018	3rd Position	National	1	0	1213	Simran Khurana
2018	3rd Position	National	1	0	1582	Renu
2018	3rd Position	National	1	0	1776	Sapna
2019	1st Position	National	0	27	0	Team Events
2019	2nd Position	National	0	22	0	Team Events
2019	3rd Position	National	0	8	0	Team Events

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student union along with students'societies and departments of the College, organized various events throughout the year. From the annual festival Rhapsody, which is an extravagant affair of performances by students from various colleges and universities on various levels, to the Interdisciplinary fest Avgaahan, a one of a kind academic fest providing one of the largest platforms for academic participation and development in the university. This very festival has seen active participation from students from all over the country and is planned to establish an online base by next year to widen its reach. The other events organized by the student councils of the college are the annual sports fest Agaaz, the various fests organized by the 14 departments, each of which hold a maximum of a week-long lineup of competitions and activities related to their departments and the 12 societies of the college, who showcase their field of specialization during the 23 day festivities under the annual festival, Rhapsody, in the form of exhibitions, fests, competitions and much more. The college has various student bodies on various levels like the Student Body of the IQAC, which aims to record and consolidate the data of all the events/activities carried out throughout the year. Placement cell and the Entrepreneurship cell both have large student participation. The ICC (internal complaint committee) has also proved to be a supportive unit for the students by providing a platform for their grievances. The enthusiastic participation and energy of Principal, teachers and the various student bodies have been the pillars of Maitreyi College and shall continue to strive for the further growth of this prestigious institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1118

5.4.3 – Alumni contribution during the year (in Rupees) :

32600

5.4.4 – Meetings/activities organized by Alumni Association :

[1]. Activity: Panel Discussion: My journey: in and after Maitreyi DATE: 09/01/2019 Mentors: Dr. Chetna Anand (Scientist), Dr. Shaily Nigam (Academician), Ms. Nisha Sharma (Journalist), Ms. Saman (Academician), Ms. Anuva Aggarwal (Vision India Foundation), Ms. Ambika Bhardwaj (Travel photographer and blogger), Ms. Bhavya Narang (Lifestyle blogger), Ms. Tulja Sharma (Musician) Objective: To provide guidance and counselling to our current students by using the expertise of our alumni No of Participants: 169 [2] Activity: Workshop: Introduction to Public Policy and Careers in Nation Building DATE: 30/01/2019 Mentors: Ms. Anuva Aggarwal (VIF) Objective: Workshop was conducted for the students interested in internship opportunities in the field of public policy No. of Participants: 99 [3] Activity: Workshop: Essentials of photography DATE: 12/02/2019 Mentors: Ms. Ambika Bharwaj Objective: Workshop was conducted for aspiring student photographers and bloggers No. of Participants: 30 [4] Activity: Annual Alumni Meet "Sannidhy" DATE: 09/03.2019 Objective: To bring the alumni and faculty together for a warm, joyous interaction No. of Participants: Students:58, Number of Teaching

and NonTeaching Retired Employee: 20 [5] Activity: Annual Alumni Meet "Sannidhy" DATE: 09/03.2019 Objective: Felicitation of Alumni Alumni from different walks of life were felicitated No. of Participants Number of Alumni Felicitated: 11 [6] Activity: Alumni Mentorship DATE: April, 2019 Mentor: Ms Neha Kaul, Associate Consultant, Agile Group Objective: AcademiaIndustry Collaboration Project: To calculate the carbon foot print of College campus. In this project 6 students from three courses (Botany, Chemistry and Physical Science) have been involved to do a collaborative project. Our Alumni Ms Neha Kaul is mentoring them. The project has been started during the month of April, 2019 is undergoing No. of Participants: 06

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our institution promotes and encourages participative management and decentralization as we believe that this holistic approach is crucial to the creation of a healthy and growing institution. The staff council committees include all the faculty members who are involved in all the aspects of college activities like festivals, seminars, excursions etc. Class representatives are invited to be a part of these meetings to discuss and resolve their concerns. IQAC committee also interacts with the departmental heads every two months. The college has a Finance Committee and decisions related to financial matters are approved by the committee members and then approved and signed by the Bursar. It is followed by the approval and signature of the Principal of the college. All the cultural committees and societies have a robust student body that participate equally in the organisation of all academic and cultural events of the college. This provides them the necessary exposure crucial to life and organizational skills and managerial experience and at the same time create a two tier structure for the execution of all kinds of initiatives in the college. The committees involve participation of teachers, non-teaching staff and students and address interests of all stakeholders.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	• Curriculum Development: Faculty members are involved in several Curriculum Revision Committees. They have been engaged very closely with UGC-LOCF and lent their ideas and proposals for improvement in the undergraduate program of Delhi University.
Teaching and Learning	• The teaching-learning processes are more participative, inclusive and dialogic in nature. It stems from the understanding that dialogues and discussion are the most effective tools of learning within classrooms that are getting increasingly diverse. • Classroom teaching is being supplemented by field trips, seminars

	and paper presentations. • Faculty members encourage students to engage in research and publish their research work. • Students are encouraged to present their work in class and in forums beyond college. • Teaching-learning process has increasingly incorporated the use of ICT. Students are encouraged to use reliable internet based resources including online journals and ebooks.
Examination and Evaluation	• Uploading of attendance records of students. • Uploading of students internal assessment. • Regular feedback provided to students on their performance in class and in assignments. • Visually challenged students can now use laptops to appear in exams as opposed to having writers write their examination. • Students are encouraged not to miss their internal assessments and tests. • The medical room is available for the students during examination, if required. • Security measures have been enhanced to ensure that student's possessions remain secure while they are writing the examination.
Research and Development	• Faculty members are encouraged to take up research projects funded by ICSSR, DBT, UGC, University of Delhi. • College has established a Research Centre where students and faculty are encouraged to take up research. • Paper presentations and participation in conferences are also encouraged. • Students are actively trained by the faculty to undertake research. • Students and faculty have online access to a large number of research journals available through the portal of University of Delhi.
Library, ICT and Physical Infrastructure / Instrumentation	• 24x7 WiFi Facility • Computerization of administration and library • Many classrooms in the college are equipped with projectors, while in other classrooms this facility can be made available on request.
Human Resource Management	Individual members of the Maitreyi community form an integral part of the institution. As opposed to being seen as mere tools for furthering targets or goals, individuals are seen as distinctive and multidimensional with unique strengths and weaknesses. All stakeholders get opportunity to put

	forward their point of view and they are encouraged to participate in various training courses like orientation, refresher and their performance appraisal are done regularly. The institution addresses the mental and physical concern of all the stakeholders through various welfare schemes.
Industry Interaction / Collaboration	Although deeply focused on academic enrichment, Maitreyi remains mindful of the need to facilitate gainful employment opportunities for its students. The Placement Cell does commendable work in this regard. It organized a recruitment and placement drive. The Cell hosted a plethora of first-time recruiters this year. The Placement Cell also continues to collaborate with IBCHAM, and the Embassies of US, Germany and High Commissions of England and Australia in its endeavour to seek employment and Higher Education opportunities. The internship segment of the Placement Cell hosts a variety of reputed firms as well as growing startups to conduct recruitment process to select interns.
Admission of Students	The Admission process at Maitreyi College is well planned. As a Constituent College of the University of Delhi. Maitreyi College is governed by the norms and guidelines set down by the University and it implements these in a transparent manner. The faculty members from all departments assist students in the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All development projects of the college are digitized right from the conception. Planning and Execution of all such projects are centralized with access of data to all the right stakeholders. This facilitates transparent and efficient completion of all the projects.
Administration	All major annual administrative events like admission, semester progress and student projects are recorded and digitized. Notifications and circulars are also digitally transferred to students. All the students and teachers have secured cloud access of their respective accounts where all major

	progress like assessments, home work and attendance are recorded and displayed. This ensures transparent and smooth running of administration in the college while ensuring data privacy.
Finance and Accounts	Finance and Accounts are completely digitized. Softwares like Tally and MS Office are used to process and record all the inflow and outflow of funds. This enables a quick and error free annual audit and budget utilization. There is a process of monthly reconciliation and management of accounts. MIS reports and digital access to real time data help the management to monitor all the expenses closely.
Student Admission and Support	Admission forms are filled online and admission fee is also paid online.
Examination	• Uploading of attendance records of students. • Uploading of assignment marks of students. • Regular feedback provided to students on their performance in class and in assignments. • The medical room is open at all times during the examination. • Security measures have been enhanced to ensure that students' possessions remain secure while they are writing the examination. • Centralized filling of examination forms under the supervision of TIC's/Deputed Faculty and the office staff. • Photocopying facilities have been made available, in case question papers, statistical tables etc. need to be photocopied, just prior to or during an exam.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Mithila Bagai	Travel for Australia visit – Paper publication at the World Congress on "Emerging Role of India in Afghanistan", funded by UGC	International Political Science Association, World Congress	196922

2018	Dr. Sushil Kumari	Travel grant for the visit to University of British Columbia, funded by UGC	17th World Sanskrit College	274200
2018	Dr. Meena Yadav	Research Methodology	NRDC, JNU	400
2018	Dr. Anshu Arora Anand	Genome Editing Tools Application	Miranda House	400
2018	Ms. Jyotsna	Research Methodology	Dayal Singh College	400
2018	Dr. Ramesh Kumari	FDP on Greening on Undergraduate Chemistry Lab	Venkateshwara College	400
2018	Dr Archana Aggarwal	Refresher Course	Jamia Milia Islamia	400
2018	Dr Rakhi GuptaRakhi Gupta	Refresher Course	Jamia Milia Islamia	400
2018	Dr Brototi Roy	Refresher Course	CPDHE	400
2018	Dr Jyoti Singh	Refresher Course	CPDHE	400
2018	Ms. Divya Singh	Refresher Course	CPDHE	400
2018	Dr Renu Gupta	Refresher Course	CPDHE	400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NA	Computer Training Program for nonteaching staff	17/09/2018	26/09/2018	0	17
2018	National Faculty Development Program on Research:	NA	13/11/2018	14/11/2018	86	0

| 2018 | "Disabilities Studies: Perspectives and Emerging trends" organized by Enabling Unit, Maitreyi College, University of Delhi, in association with Teaching learning Center (TLC) under PMMMNMTT Scheme of MHRD, Govt. of India, Ramanujan College, Universi | NA | 17/12/2018 | 23/12/2018 | 57 | 0 |
| 2019 | NA | Lab Staff training by IQAC and Dept. Of Zoology | 17/06/2019 | 19/06/2019 | 0 | 16 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Program on Introduction to Big Data Analytics organised by SPM College of Women, Delhi	1	12/06/2018	12/07/2018	30

University				
3 Week Refresher course in "Life Sciences" organized by Centre for Professional Development in Higher Education (CPDHE), Human resource Development Centre (HRDC), University of Delhi, Delhi	6	17/07/2018	06/08/2018	21
121st Four Week Orientation Course organised by UGCHRDC, Jamia Milia Islamia University, New Delhi.	3	17/07/2018	13/08/2018	28
3 Months Yoga Meditation Training Programme organised by Gandhi Bhawan, University of Delhi, Delhi.	1	01/07/2018	30/09/2018	30
11 Days Workshop on Sanskrit Communication organized by Department of Sanskrit, Maitreyi College, University OF Delhi.	9	06/08/2018	16/08/2018	11
One day FDP on "Teaching Methodology on case based learning" organised by Department of Commerce, ZHDC(E), University of Delhi.	2	15/09/2018	15/09/2018	30

3 month online course on Intellectual Property Rights and Information Technology in the Internet Age conducted by Indian Law Institute, New Delhi.	1	20/09/2018	20/12/2018	90
One Week FDP on "Recent Trends in Material Science and Engineering" organized by Department of Applied Physics, Delhi Technological University, Delhi.	1	17/09/2018	21/09/2018	5
122nd Four Week Orientation Programme organized by UGCHRDC, Jamia Milia Islamia, New Delhi.	1	25/09/2018	25/10/2018	30
Interdisciplinary Faculty Development Programme on "Effective Teaching and Learning Practices" organized by Shyama Prasad Mukherji College for Women, University of Delhi.	3	22/09/2018	26/09/2018	5
6th three week Refresher Course in Basic Science (Interdisciplinary) organized by the UGC -HRDC, Jamia Milia Islamia, New Delhi.	3	26/09/2018	17/10/2018	21
4 Week	1	08/10/2018	02/11/2018	28

Refresher Course in "Life Sciences Biotechnology", sponsored by HRDC, Jawaharlal Nehru University, New Delhi.				
Faculty Development Program on "Sustainable Development" organized by Atma Ram Sanatan Dharam College, University of Delhi	5	15/10/2018	22/10/2018	8
Researcher Development Programme organised by Ulster University, UK.	1	15/10/2018	15/10/2018	30
4 Weeks Refresher Course in Environmental Studies, sponsored by UGC, organised by Jawaharlal Nehru University, New Delhi.	1	12/11/2018	07/12/2018	27
One Week FDP on Emerging trends on Pedagogy and research organised jointly by Shyam Lal College(University of Delhi) and National Institute of Educational Planning and Administration, SGTB College(University Of Delhi), New Delhi.	1	24/11/2018	30/11/2018	7

123rd FourWeek Orientation Programme at UGCHRDC, Jamia Milia Islamia, New Delhi.	1	26/11/2018	22/12/2018	27
1 week FDP on Network Science, sponsored by MHRD, conducted by Ramanujan College, University of Delhi.	1	03/12/2018	08/12/2018	7
2 Day Faculty Development Program on Introduction to Big Data Analytics at SPM College for Women, Delhi University	1	06/12/2018	07/12/2018	1
10 Days Faculty Development program on – "University Functioning and blended Learning" organized by MHRD, SGTB Khalsa College, Delhi University.	1	08/12/2018	20/12/2018	10
One week Faculty Development Programme on 'Advancements in Integrated Sciences: Learning Adaptation for Effective Teaching and Research" jointly organized by Shyam Lal College, UGCHuman Resource Development Centre	2	10/12/2018	16/12/2018	7

(UGCHRDC), Jamia Millia Islamia				
Two Weeks Faculty Development Programme on "Entrepreneurship (Science, technology and management for Society" organized by Deshbandhu College, University of Delhi, in association with Teaching learning Center, under PMMMNMTT Scheme of MHRD, Govt. o	3	13/12/2018	27/12/2018	15
2 Weeks FDP on Teaching and Learning in Digital Era organised by Ramanujan College and IQAC, Shaheed Bhagat Singh College, Delhi University.	1	15/12/2018	27/12/2018	15
Computer Workshop on Document Creation and Handling, organised under IQAC, Maitreyi College, New Delhi.	1	18/12/2018	21/12/2018	4
Short Term Course on Research Methodology Sponsered by CPDHE, University of Delhi, New Delhi.	1	18/12/2018	24/12/2018	7
One Week Professional Development	1	24/12/2018	31/12/2018	8

Program for Senior Faculty, organized by the UGCHRDC, Jamia Milia Islamia, New Delhi				
4 Week Refresher Course in Contemporary Studies, sponsored by UGC, Organised by HRDC, JNU, New Delhi.	1	31/12/2018	25/01/2019	26
National Workshop on Skill Enhancement at Institutions of Higher Learning organized by IQAC, Kalindi College, Delhi University.	1	07/01/2019	13/01/2019	6
Participated and completed School in Evolutionary Biology, sponsored by SERB, organised by Jawaharlal Nehru Centre for Advanced Scientific Research, Bengaluru.	1	12/03/2019	26/03/2019	15
Basic Training Workshop on Human Rights organized by Bharti College and National Human Rights Commission , New Delhi.	1	08/03/2019	08/03/2019	30
Short Term Course on "MOOCs, eContent Development and Open Educational Resources,	1	13/03/2019	19/03/2019	7

sponsored by UGC, organised by CPDHE, University of Delhi, Delhi				
Annual Refresher Programme in Teaching (ARPIT 2019)"Online Refresher Course in Methodology Teaching Sanskrit"	1	30/03/2019	30/03/2019	1
Online certification course on Latest Trend in Pedagogy and Assessment, organised by Central University of South Bihar.	1	30/03/2019	30/12/2019	1
Refresher Course in Disaster Management , Nagpur University.	1	30/03/2019	30/04/2019	1
Faculty Development Program on Travel Writing organised by IQAC, Kalindi College, Delhi University.	1	06/04/2019	06/04/2019	1
FDP on Interdisciplinary Approach to Pedagogy and Research: Holistic Reorientation organized by IQAC, Bharati College, Delhi University.	2	29/04/2019	04/05/2019	6
International workshop on Emerging Trends in IoT and Machine Learning	1	04/05/2019	05/05/2019	2

organised by South Asian University, New Delhi.				
FDP on "Application of Nanotechnology in Agriculture and Food Industry" organized by Amity Institute of Nanotechnology, Amity Institute of Food Technology Amity Institute of Organic Agriculture, UP.	4	08/04/2019	10/04/2019	3
FDP on Understanding the Connection of Mathematics with the world around us: An Application Based Learnining at Mahatma Hansraj Faculty Development Centre, Hansraj College, Delhi University.	1	20/06/2019	26/06/2019	7
2 Weeks Refresher Course in Life Sciences organised by CPDHE, HRDC, University of Delhi, Delhi	2	28/06/2019	11/07/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
92	64	92	38

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. All welfare schemes like provident fund,	1. Welfare schemes floated by Delhi	1. Annual medical checkup and counsellor services

medical reimbursement, children education allowance, LTC|HTC and staff quota during admission as per Delhi University rules 2. Annual medical checkup and counselor services are available 3. College canteen which provides food at subsidized rates 4. College book shops where stationary and books available at subsidized rates 5. Clean drinking RO water available 6. Sports facilities are available	University like uniforms, medical reimbursements, staff quota in admissions, children education allowance, LTC|HTC 2. Annual medical checkup and counsellor services are available 3. College canteen which provides food at subsidized rates 4. Sports facilities under the supervision of professional coaches are available daily in the morning 5. Clean drinking RO water available 6. Provision of special leave is available for the staff representing college in various inter-college/ University events of sports	are available 2. Scholarships and Freeships granted on basis of academics, sports and need based 3. College canteen which provides food at subsidized rates and also clean drinking RO water is available 4. Sports facilities under the supervision of professional coaches are available daily in the morning 5. Student representing college in inter college/national/international events are provided with their sports kits from the college 6. Transport facility is available during inter college participation 7. Professional instructors are hired by various cultural societies to train the students 8. Collaboration with industry and other universities for providing academic platforms to the students 9. Photocopying at subsidized rates 10. Centralized filling of examination forms

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal as well as external audits every year. As part of the audit, the college ensures that financial activities as well as statutory requirements are adhered complied well. Two kinds of audits are done: 1)Internal Audit – Chartered Accountant empanelled with Delhi University. 2) External Audits – Directorate of Audit, Government of NCT of Delhi. The CA of the college audits the account of the college and provides audit report with certified copies of all financial statement.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. Rashmi Verma	1000000	For fee concession of needy students
View File		

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Maitreyi College
Administrative	Yes	Directorate of Higher Education, Government of NCT of Delhi	Yes	M/S Sapra Associates

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parents are invited during admission and orientation of first year students. They are also invited for the annual day function and other functions like alumni meet and college festivals. 2. Grand parent of a student was invited as chief guest in the valedictory function of the Faculty Development Program on Disabilities Studies. 3. Parents are advised to visit the college website for regular updates. Before the distribution of admit cards for the end semester examination, parents are invited to visit the college and meet the teachers.

6.5.3 – Development programmes for support staff (at least three)

1.Zoology Department conducted three day training for its 16 member Lab staff on 17th of June, 2019. 2.A training on Disaster Management was conducted by Maitreyi College and NDRF on 28th August 2018. Students, faculties and nonteaching staff had participated. 3.A CPR hands on training was held on 28th August 2018, by Padmashree Dr. K.K. Aggarwal, FounderPresident, Heart Care Foundation of India.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Promoting Research Blended Learning 1. Maitreyi College has instituted its Research Cell in 2018 known as 'Centre for Research'. College launched Summer Internship Program under this initiative. 60 students participated under the supervision of faculty members and completed 24 projects. 2. College initiated the practice of conducting One Day Educational Excursions. 3. Avgaahan, a first of its kind interdisciplinary academic festival was organised. Enhancing Entrepreneurship 1. Meraki, the Entrepreneurship cell was established in 2018 2. College students and faculty also attended a seminar "Empowering Women through Entrepreneurship" conducted by National Commission for Women on 31st January, 2019 3. Maitreyi College has also been one of the only 5 colleges where a skill based workshop (2nd April) was organized in collaboration with IE Business School, Spain. 4. Placement cell organized the first ever Internship cum Placement Fair Envision 2019. Creating EcoFriendly Environment 1. Carbon Foot printing 2. Vermicomposting facilities wherein biowaste from canteen is used to produce manure 3. Collaborated with an NGO for recycling of paper

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP on "Personality Development" for teaching and Non teaching Staff	23/07/2019	23/07/2019	25/07/2019	33
2018	CPR Hands on training sessions organised by Heart Care Foundation of India	28/08/2018	28/08/2018	28/08/2018	350
2018	e learning integrated as a regular feature ofteaching and learning. To promote elearning online books (free/pdf) are made available through D.U. (Central Libray System) or NLIST.	03/09/2018	03/09/2018	31/12/2019	3000
2018	Ecoinitiative: Recycling of Paper. MOU signed with an NGO	01/11/2018	01/11/2018	31/12/2019	100
2018	Workshop for nonteaching staff on MS Word and Excel	17/09/2018	17/09/2018	26/09/2018	17
2018	FDP on "Disabilities Studies: Perspectives and Emerging trends" was organized by Enabling Unit, Maitreyi	17/12/2018	17/12/2018	23/12/2018	57

	College, University of Delhi, in association with Teaching learning Centre (TLC) under PMMMNMTT Scheme of MHRD, Govt. of India, Ramanujan Colleg				
2018	Workshop for BA (H) Hindi 3rd Year students on MS Word and Excel	18/12/2018	18/12/2018	21/12/2018	26
2018	Establishment of Enterprenuership cell	20/12/2018	20/12/2018	31/12/2019	67
2018	Establishment of Nodal sports center	01/01/2019	01/01/2019	31/12/2019	76
2019	Introduction of short term course on Web designing	05/01/2019	05/01/2019	31/05/2019	10
2019	Imparting softskill learning to the students through NSS	16/01/2019	16/01/2019	16/04/2019	33
2019	Computer Workshop on Document Creation and Handling, organised under IQAC, Maitreyi College for BA(H) Hindi 3rd Year students.	22/05/2019	22/05/2019	24/05/2019	20
2019	Lecture by Dr.Pratibha Singh, Deputy	24/05/2019	24/05/2019	24/05/2019	49

2019	Advisor, National Assessment and Accreditation Council				
2019	Interdisciplinary Workshop for Lab Staff in association with Zoology Dept	17/06/2019	17/06/2019	19/06/2019	16
2019	Spreadsheet handling workshop for B.A (P) Hindi students	22/06/2019	22/06/2019	24/12/2019	20
2019	Faculty enrichment: Teachers Orientation	20/07/2019	20/07/2019	20/07/2019	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
How Women are Breaking Glass Ceiling Educational/Motivational Seminar for aspirants of civil services by Unique Siksha (Economics Department)	01/11/2018	01/12/2019	100	0
Neeti: A student run magazine with articles on gender equity and women's struggles and success stories (Economics Department)	16/03/2019	16/03/2019	17	5

'EKONOMISKA19' Depicted art work on 'Women Empowerment' (Economics Department)	06/03/2019	06/03/2019	160	120
Khujli Film Screening (Sociology Department)	23/01/2019	23/12/2019	67	0
Explosion of Expression Talk on female sexuality by Ms Aparna Bhatt (Sociology Department)	23/01/2019	23/12/2019	67	0
Women and Desire: Celebrating female sexuality Academic Fest (Sociology Department)	12/03/2019	12/03/2019	88	0
Depiction of art work of social causes 'Poverty', 'LGBTQ' and 'Peace vs War'	06/03/2018	06/03/2018	210	70

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
At Maitreyi, we acknowledge the significance of creating a sustainable future and the urgent need for alternative energy sources and a keen environmental consciousness. We constantly strive to embed a deep sensitivity towards the planet in our students and think creating an environmentally conscious campus is also imperative to it. A few measures taken in order to make our campus pro-planet and environmentally conscious are as follows: 1. Construction of fully Green Building the college has recently completed the construction of a new building which uses smart architectural planning to allow sufficient natural light inside the classroom to reduce the electricity consumption. 2. Fully functional rain water harvesting system: The building also has a rain water harvesting system that enables the college to recycle and reuse the precious resource of water and limit its water dependency on outside supply. 3. Solid waste management: The college has instituted a compost pit to manage its solid waste. The compost produced through this recycling process is used as manure for the vast gardens in the college which has made our gardens self-sustainable to a large extent. 4. Carbon Foot printing: Maitreyi is the first college to undertake a full carbon foot printing assessment to better understand and adopt/implement methods to create an environmentally conscious and sustainable campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Ramp/Rails	Yes	6
Rest Rooms	Yes	6
Scribes for examination	Yes	58

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	13/08/2018	1	Swatchhata Abhiyan	Cleanliness The NSS volunteers of the college undertook cleaning of the government run dispensary at San Jose Marg	52
2018	1	1	13/08/2018	1	Swatch Shehar, Swastha Shehar	Cleanliness The NSS volunteers of the college lead a cleanliness drive in the Bapu Dham area	52
2018	1	1	13/08/2018	1	Cleanliness Drive	Cleanliness The NSS volunteers spearheaded a cleanliness drive in Sanjay Gandhi Camp near the Railway Museum	52

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
CODE OF PROFESSIONAL ETHICS	10/12/2019	The code of conduct followed by students, teaching, nonteaching staff of Maitreyi College is as prescribed by University of Delhi

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
' SPUTNIK MOMENTS 30 years gained' In collaboration with the Heidelberg University, Germany. Documentary Film Screening was followed by a discussion on the issues of Old Age and Gerontology. (Sociology Department)	26/09/2018	26/09/2018	74
'Sairat' Film Screening and discussion on intersectionality of Caste and Gender. (History Department)	28/08/2018	28/08/2018	88
'Youth Unemployment and the impact of reservation on economically deprived sections'. A talk by Ms Jayati Ghosh (Economics Department)	24/01/2019	24/01/2019	100
Lack of jobs is the biggest reason for taking up arms' National Level Debating Competition ECOLOGUE (Economics Department)	13/10/2018	13/10/2018	66
'How to focus more on quality learning than rote learning' A seminar by Inkpot (Economics	26/02/2019	26/02/2019	100

Department)			
'The Wave' Movie screening and discussion Based on the actions of the Nazi regime during the Second World War. (Economics Department)	22/01/2019	22/01/2019	60
Students of Economics Department depicted art work of social causes 'Poverty', 'LQBTQ' and 'Peace vs War'	06/03/2019	06/03/2019	280
Character and Nation Building Workshop by Mr. Raghu Hari Dalmia (Sociology Department)	01/10/2018	01/10/2018	73
Daan Utsav In collaboration with Goonj, an NGO Students could donate pre used clothes or any other items for the needy. (Enactus, Maiteryi College)	08/10/2018	09/10/2018	4
Awareness Week: Awareness about voting and assistance with voter ID card forms for new voters. (We were also awarded the " Best College" prize for spreading awareness about electoral process by the Electoral Literacy Club) (NSS, Maitreyi)	16/08/2018	22/08/2018	100
Meditation camp In collaboration with Sahjog Foundation to help students achieve a holistic perspective towards life. (NSS, Maitreyi)	17/09/2018	20/09/2018	102
Donation Camp for the Kerala Flood	29/08/2018	31/08/2018	17

Victims (NSS, Maitreyi)			
"Life is a game, play it" In collaboration with the Sri Satya Sai organisation a short term certificate course in Soft Skills (NSS, Maitreyi)	15/01/2019	06/04/2019	33
" Voices from the Margins: Disempowering the Mainstream". The activities endeavoured to sensitise the students to issues of the marginalised sections of society. 'Shahid' Film Screening and discussion (Sociology Department)	04/09/2018	04/09/2018	75
'Mothering a Muslim' A talk by Nazia Erum followed by discussion of her book. (Sociology Department)	14/09/2018	14/09/2018	75
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(1) Political Science department took the initiative to collaborate with Centre for Science and Environment, (CSE), India's leading environmental NGO, headed by Sunita Narain wherein the students were taught about the benefits of ecofriendly environment. (2) Dr. Livleen Shukla (Principal Scientist, IARI PUSA, New Delhi) gave hands on training on "Fungal compositing of garden and canteen waste" on 13th March, 2019. (3) The college has further endeavoured to reduce any wastage by setting up of "compost unit" in the college to form manure for its plants. All wet waste and other compostable garbage is used for this plant. (4) Recycling of waste papers, practical files, newspaper, magazines to produce neat and clean writing pads for students and teachers. (5) The college campus has rich flora of different species (76) with many of them having air pollution scavenging potential. (6) All halogen bulbs are being replaced with LED bulbs. During the college's cultural fest Rhapsody, only LED lighting is used.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

(1) Research Exposure to Students: At Maitreyi, we believe that a research oriented environment in the institution is most conducive to the growth of all

stakeholders. An early exposure to research activities for the student has been our aim for the past few years and we have also been able to successfully implement it through various means. We have maintained a culture that strives to ensure institutional support to the faculty to conduct research and publication activities. Many members of the staff undertook several research projects while the academic performance of students continued to improve. We came to believe that involvement of the students in research activities has a twofold effect on their performance. It offered them necessary research tools to further a critical spirit of enquiry thus deepening their understanding of the subject and improving their academic performance. In addition to this, undertaking research project gives them the required exposure to take on projects with responsibility, accountability and integrity and prepare them better for the future. Therefore, we have extended the research focus to our student as well by establishing a Research Centre in the college. We consistently create research opportunities for our students within the college where they conduct research under close mentorship of the faculty. The college offers all possible support to the students for this through the Summer Internship project, which is funded and supervised by the college. The students enjoy an opportunity to undertake research projects and present the conclusions of their research to students, teachers as well as external experts. The college also encourages this through adjudicating the best student project for each stream. (2) The Startup programs: Maiteryi has begun two innovative projects namely, Gulistan and Kriti, wherein the work of members of the college community is showcased and utilised to generate resources. Gulistan, the college's start -up, uses the plants nurtured in the college gardens (which are awarded nearly every year in the University's Garden exhibition) as token mementos to guests invited to the college for various academic and cultural purposes. Originally, the college used to purchase these potted plants but now we generate these gifts on campus. Similarly, Kriti, is the college's start up that allows art work created by the college's art society to be framed and gifted to dignitaries that are invited to the college on various occasions. The student who has created the painting is invited to present the painting to the dignitaries. This has as double fold benefit: the students' find an opportunity to showcase their talent and receive encouragement while the college has created a sustainable method of resource generation. In fact, Prof Bhushan Patwardhan, who was the Chief Guest for a national conference organised by the college, immensely appreciated these endeavours undertaken by the college and we hope to further our efforts in designing even better practices in the years to come.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://maitreyi.ac.in/Datafiles/cms/2020/Final%20Presentation%20Maitreyi.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Maitreyi has long sustained its reputation as an institution with integrity and deep commitment to research and holistic growth of all its stakeholders. Inclusiveness is amongst the important ideals we try and uphold to the best of our abilities. To provide equal opportunities and enabling support to all special needs individuals and create infrastructural support for differently abled, disabled and specially abled individuals from within and outside the institution is the institutional distinctiveness of Maitreyi. We have taken several measures to create awareness, sensitivity and necessary tools to build an inclusive environment in the college. The Enabling Unit of the college organised a one-week interdisciplinary Faculty Development Programme on

"Disabilities Studies : Perspectives and Emerging Trends" in collaboration with TLC, Ramanujan College. This was the first FDP in India on the area of disability and was attended by 57 teachers from various universities. The FDP was organised as a step towards offering necessary knowledge and tools to the faculty members to better understand issues regarding disabilities to further create an environment of inclusiveness in the college and incorporate these in their teaching. The college has also collaborated with the Department of Physical Education to establish "Sashakt Nodal Sports Centre for PwDs (Persons with Disabilities). Under this initiative, wheel-bound players of national and international repute attend basketball practices in the synthetic basketball court in college premises. The college also provides student volunteers for this initiative. In the same spirit the college has collaborated with Special Olympics Bharat, Delhi to hold fitness training camp for athletes with intellectual disabilities in the college premises during the summer vacations. Maitreyi is the first college to undertake such a collaboration and to open its infrastructure to be utilized for the growth and development of specially abled athletes.

Provide the weblink of the institution
http://maitreyi.ac.in

8.Future Plans of Actions for Next Academic Year

(1) The startup program run by college, Kriti, wherein the art work created by the students of the college art society Artisto, is utilized for gifting purpose to the dignitaries will be commercialized, and the students will be given a platform not to simply showcase their talent but also monetize their work. (2) The College further aims to undertake international collaborations in Sports, keeping in line with the Fit India agenda of the Central government. Tony Parker, ex NBA (National Baseball Academy) player (U.S.) is starting an academy in India Tony Parker Adequat Academy the college intends to start collaboration with them. (3) Since we are a women's college and wish to promote fitness, health and sports amongst girls, we wish to start a women centric Net Ball centre in collaboration with the Net ball Federation of India. Under this scheme, the college will provide the infrastructure for Net Ball Centre where all women players from anywhere in the country can practice free of charge. (4) We mean to create an in-house social media team in the college. The College's Social Media accounts and all related promotions will be handled by students. This will give the students exposure to digital platform in a semiprofessional environment and also save resources of the college. (5) As the college prides on its research climate for students we aim to further strengthen it by making student research programs an all year round activity by calling in and providing funds for Research Projects by the students through the Research Centre which has so far been focused on Summer Internship Projects.